

MVD Procedural Quick Update

#22

RE: License Restoration Packets
Effective date: Immediate

Date: December 28, 2006
To: All MVD
From: Mac Lewis, MVD Policy and Procedures Manager

[This is the latest in a series of procedural updates. These updates deal with specific MVD procedures and practices. Managers and Supervisors should consistently distribute the updates to all personnel and integrate them into regular information and training sessions.]

Effective immediately, Albuquerque MVD offices should no longer be providing license restoration packets. All such packets should be removed from distribution.
Exception: individuals who do not reside in Bernalillo County may still be given the MVD license restoration packet.

An individual applying for license restoration is required to file the petition for license restoration in the county in which he or she resides.

The Second Judicial District Court in Albuquerque requires all Bernalillo County residents who are applying for license restoration to obtain an alcohol screening. The District Court is using MVD's license restoration form, but only as part of a packet obtained from the court, with the court's alcohol screening order and instructions attached.

In order to assure that an applicant for license restoration receives the order for an alcohol screening, the District Court in Albuquerque is refusing to file any restoration packet that is not obtained through the court. The Bernalillo County restoration packet is available only at the Second Judicial District Court, located at 400 Lomas NW in Albuquerque.

MVD field offices outside of Albuquerque may continue to distribute the MVD license restoration packets as usual, except to residents of Bernalillo County, who should be informed that they need to pick up their license restoration packets at the District Court in Albuquerque.

Only one other district, the Fifth Judicial District in Chaves, Eddy and Lea Counties, requires an alcohol screening for license restoration. The Fifth District Courts, however, (in Roswell, Carlsbad and Lovington) are small enough to catch these cases and attach the orders for screening at the time that applications for license restoration are filed.

Field office managers and supervisors should refer any comments or questions regarding this Procedural Quick Update to their Bureau Chiefs, with cc to mac.lewis@state.nm.us. Others are encouraged to direct comments or questions directly to Mac Lewis, MVD Policy and Procedure Manager, at mac.lewis@state.nm.us.
