

RE: Alternative Identification Card
Effective date: October 1, 2007

Date: September 26, 2007
To: All MVD
From: Mac Lewis, MVD Policy and Procedures Manager

[This is the latest in a series of procedural updates. These updates deal with specific MVD procedures and practices. Managers and Supervisors should consistently distribute the updates to all personnel and integrate them into regular information and training sessions.]

Effective Monday, October 1, 2007, we will issue a new Alternative Identification Card to individuals who need an ID but are unable to meet the requirements for a New Mexico driver's license or identification card.

The new Alternative Identification Card, established by revised rule 18.19.5.12 NMAC, is intended for those individuals, including New Mexico's homeless population, who need a photo ID but cannot meet the documentation requirements for a regular ID or DL.

An applicant for the new Alternative Identification Card must provide two documentary proofs of identity and one documentary proof of residency. A separate, detailed "Alternative Identification Cards" chart is provided with this update.

The screenshot shows a web-based form titled "Driver Request". It contains several input fields for personal information: Last Name, Middle Initial, DOB (mm/dd/ccyy), Previous State, Sex, Weight, First Name, Generation Name, SSN (xxx-xx-xxxx), Previous License No., Height (Ft/Inches), and Eyes. Below these fields is a list of radio button options for license types. The options include: Prepare Class M MotorCycle Driver License (Ages 13 to 15), Renewal License (NON-CDL), First Time License (NON-CDL), First Time License (CDL), Provisional License (15.5-18 yrs), Permit, No Fee Correction (Out Of State Non Photo License Only), 90 Days CDL - Temp (Hazmat Endorsement - InState)(New), 90 Days CDL - Temp (Hazmat Endorsement - Out of State)(New), Non-Resident Identification (Hurricane Katrina)(New), Interlock License (New-For Out of State Drivers only), First Time Alternative ID Card, First Time ID Card, Renewal ID Card, Renewal License (CDL), Limited License Only, Non-Resident Drivers, Interlock License, Duplicate License (Limited and Interlock Licenses only), and Renewal Alternative ID Card. At the bottom of the form are three buttons: Exit, Reset, and Next.

As shown here, two new options have been added at the bottom of the "Driver Request" screen – "First Time Alternative ID Card" and (for renewals and replacements) "Renewal Alternative ID Card." Once the appropriate selection is made, you should find no change from the process with which you are already familiar. The new Alternative ID has also been added to the "Renewal License" and "No Fee" screens.

The Alternative ID will be issued as a Class I card with a new "R" restriction code. Text on the back of the new card will identify it as a "restricted-use identification card" with the language, "Cannot be used to apply for New

Mexico Identification Card, Driving Permit, Provisional Driver's License or Driver's License. May not meet certain federal identification requirements." The same \$10 fee will apply as for a regular ID.

It is expected that many customers who come to us for an Alternative Identification Card will later, when their circumstances are more settled and better documented, come back for a regular ID or driver's license. At that time, we will follow the standard process for issuing a new DL or ID. We will not accept the Alternative ID as proof of identification number, identity or residency.

Field office managers and supervisors should refer any comments or questions regarding this Procedural Quick Update to their Bureau Chiefs, with cc to mac.lewis@state.nm.us. Others are encouraged to direct comments or questions directly to Mac Lewis, MVD Policy and Procedure Manager, at mac.lewis@state.nm.us.
