

MVD Procedural Quick Update

#79

RE: Breast Cancer Awareness Plate Now Available
Effective date: Immediate

Date: November 5, 2007
To: All MVD
From: Mac Lewis, MVD Policy and Procedures Manager

[This is the latest in a series of procedural updates. These updates deal with specific MVD procedures and practices. Managers and Supervisors should consistently distribute the updates to all personnel and integrate them into regular information and training sessions.]

The Breast Cancer Awareness plate is now available for order using the new Application for Breast Cancer Awareness Plate.

Effective immediately, the new Breast Cancer Awareness special license plate is available for order by customers using the new Application for Breast Cancer Awareness Plate – MVD-11244. The new plate will also be available for distribution to those field offices that can request the plate through supply using inventory number 60306.

The Application for Breast Cancer Awareness Plate (MVD-11244) is available on MVD's Internet forms page at http://www.tax.state.nm.us/forms/mvd/mvd_form.htm. It is also on the MVD intranet forms page. As with our other special plates, a customer who fills out the application form and returns it with a check or money order for \$37.00 will receive the plate in the mail.



\$25.00 of the \$37.00 fee collected (initially and on each registration renewal) for a Breast Cancer Awareness plate will be transferred to the New Mexico Department of Health for the purpose of funding breast cancer screening, outreach and education.

Field office managers and supervisors should refer any comments or questions regarding this Procedural Quick Update to their Bureau Chiefs, with cc to mac.lewis@state.nm.us. Others are encouraged to direct comments or questions directly to Mac Lewis.
