



REQUEST FOR NEW MEXICO TITLE TRANSFER - Drop Off at Office -



Title drop off process is not available if the vehicle does not have a current New Mexico Certificate of Title

Applicant Information

Full Name of Buyer(s)

If more than one buyer, will the names be separated by 'OR' or 'AND' (Circle One). Please ask staff member for clarification if needed at the time of drop off.

Mailing Address

City

State

Zip Code

Physical Address
if different from mailing address

City

State

Zip Code

Email Address
MANDATORY - form will be rejected without Email Address

Phone Number

Vehicle Information

Vehicle (VIN) Identification #

Vehicle Color

Check license plate of your choice:	Yellow	Turquoise	Chile
Note: Request for plate type other then what is listed here will not qualify for title drop off.			
Check the number of years you would like your registration:	1-year registration	2-year registration	

Applicant's Signature

Date

Second Applicant's Signature

Date

Make sure **ALL** these documents are included in the packet:

- Copy of New Mexico Credential (DL or ID) of ALL listed buyers.
Note: if you have an out-of-state DL or ID, you will need 2 Proofs of NM Residency like a utility bill or pay stub.
- Copy of Current Vehicle Insurance valid until at least 1 – week from Drop Off.
- Original form MVD-10030 New Mexico Certificate of Title.

If Applicable:

- Emissions test if you live/work in Bernalillo (Vehicles 4 years or older from date of manufacture).
- Form MVD-10009 Bill of Sale.
- Form MVD-10018 Notarized Affidavit of Gift of Motor Vehicle or Boat.
- Lien holder name, address, and maturity date.
- Purchase Order if purchased from a dealer.

Please make a Title Drop Off Appointment at your local field office by going to MVDonline.com and select "Inline Online" or Click Here to Make an Appointment. Then select the "Make Appointment" and click the "Calendar Icon" above New Mexico Title Drop Off appointment type. Select your preferred field office location, available date and time of your choice and fill out the requested fields.

Bring this completed and signed form MVD-10049 Request for New Mexico Title Transfer and all necessary documents listed above to your designated appointment date and time. Processing can take up to 1 week. Once processed, you will receive an email requesting payment.